



 **pdf**element

Organizational Use Case

# PDFelement for Business

PDFelement 6 Professional contains every feature you'll need to make a significant and positive impact on your business. Each of your departments or teams will find something in PDFelement to like. See how you can streamline digital documents workflows throughout every department.



## Marketing

Manage extended teams and multiple projects for faster completions.

- ✓ Streamline information sharing with extended teams by consolidating information by combine 200+ file types into a single cohesive PDF file.
- ✓ Automatically control access to, and limit distribution of, confidential information.
- ✓ Edit text and images directly in a PDF to simplify collateral creation.
- ✓ Efficiently speed up design reviews with multifunction commenting tools.
- ✓ Convert a PDF to any Microsoft file to do heavy revisions without losing formatting.
- ✓ Effectively collect, organize, and manage feedback from extended teams.

### Key Features

- Document conversion to and from PDF
- Markup and annotation tools
- E-signing workflows
- Access Controls



## Sales

Accelerate your deals with professional solutions for all your sales documents.

- ✓ Wow buyers with professional-looking proposals.
- ✓ Modify and sign contracts anytime, anywhere & on any device.
- ✓ Use custom templates to simplify order form and quote creation.
- ✓ Prevent confusion on contracts with comments and 'sign-here' flags.

### Key Features

- Automated Form Recognition
- Customizable forms and form templates
- E-Signing workflows
- Highlight, strikethrough, comment and custom stamp tools



## Legal

Create secure documents and streamline formerly mundane legal filing tasks like Bates numbering and redaction.

- ✓ Control access to, and limit distribution of, confidential information
- ✓ Permanently black out sensitive material with click-and-drag redaction tools
- ✓ Consolidate materials from multiple applications into a single document
- ✓ Prevent reviewers from altering the original document
- ✓ Replace stacks of paper originals as compact, searchable PDF files that look just like paper documents
- ✓ Quickly complete contract review and approval

### Key Features

- Redaction
- Bates numbering tool
- Optical Character Recognition
- Annotation Tools



## Finance & Accounting

Improve the presentation of financial reports built in various applications into one professional, searchable, and secure file.

- ✓ Improve employee compliance with electronic expense reports
- ✓ Securely archive both P&L files and cash flow statements
- ✓ Combine 200+ file types into a single cohesive PDF file
- ✓ Collect feedback from multiple reviewers when creating financial reports and compliance documentation.
- ✓ Customize stamps to add name, date and time to documents
- ✓ Easily archive into PDF/a and search for data

### Key Features

- Custom and fillable form creation  
Conversion tools: 200+ file types to one PDF
- Highlight, strikethrough, comment and custom stamp tools
- PDF/A format compliant



## Human Resources

Present professional, secure documents and forms to applicants and employees.

- ✓ Provide a professional presentation to candidates with un-editable application forms, offer letters, benefits information, and more
- ✓ Use custom templates to fill and finalize employee paperwork all online
- ✓ Replace stacks of paper originals as compact, searchable PDF files that look just like paper documents
- ✓ Ensure HIPAA compliance with encrypted, password protected PDFs
- ✓ Simplify filing and file retrieval via searchable, keyworded PDFs
- ✓ Prevent altering of original documents

### Key Features

- Electronic signatures
- Password protection
- Custom form builder
- Optical Character Recognition (OCR)



## IT (Information Technology)

Standardize document security, sharing, and storage with a universal standard that enables controlled and customized deployment.

- ✓ Get freedom of perpetual licensing and save time on licensing management, deployments, updates, and upgrades.
- ✓ Fewer help requests thanks to a simple Windows-like interface
- ✓ Fast user adoption with powerful features that everyone will love.
- ✓ Easy Deployment - Lightweight and customizable for a wide range of desktop and server environments.
- ✓ Technical support plan offerings are designed to help you get the answers you need, when you need them, maximizing your investment

### Key Features

- On-demand Deployment Wizard
- Simple, Windows-like UI
- Change Management Consultation
- Simple Standardization