MAINTENANCE REQUEST & WORK ORDER

UNIT:                                  DATE:

WORK REQUESTED (JOB DESCRIPTION):
________________________________________
________________________________________
________________________________________
________________________________________
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________________________________________
________________________________________
________________________________________

CHARGE TO: (CIRCLE ONE) TENANT OWNER MANAGEMENT

ASSIGNED TO:
________________________________________

WORK COMPLETED:
________________________________________
________________________________________
________________________________________
________________________________________
________________________________________

DATE COMPLETED: _________________________

APPROVED BY: ____________________________

IF INCOMPLETE, EXPLAIN:
________________________________________
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________________________________________
MESSAGE AND TIP FROM WONDERSHARE

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